# SPECIAL MEETING GEORGETOWN-SCOTT COUNTY PLANNING COMMISSION AGENDA APRIL 8, 2021 6:00 p.m.

#### I. COMMISSION BUSINESS

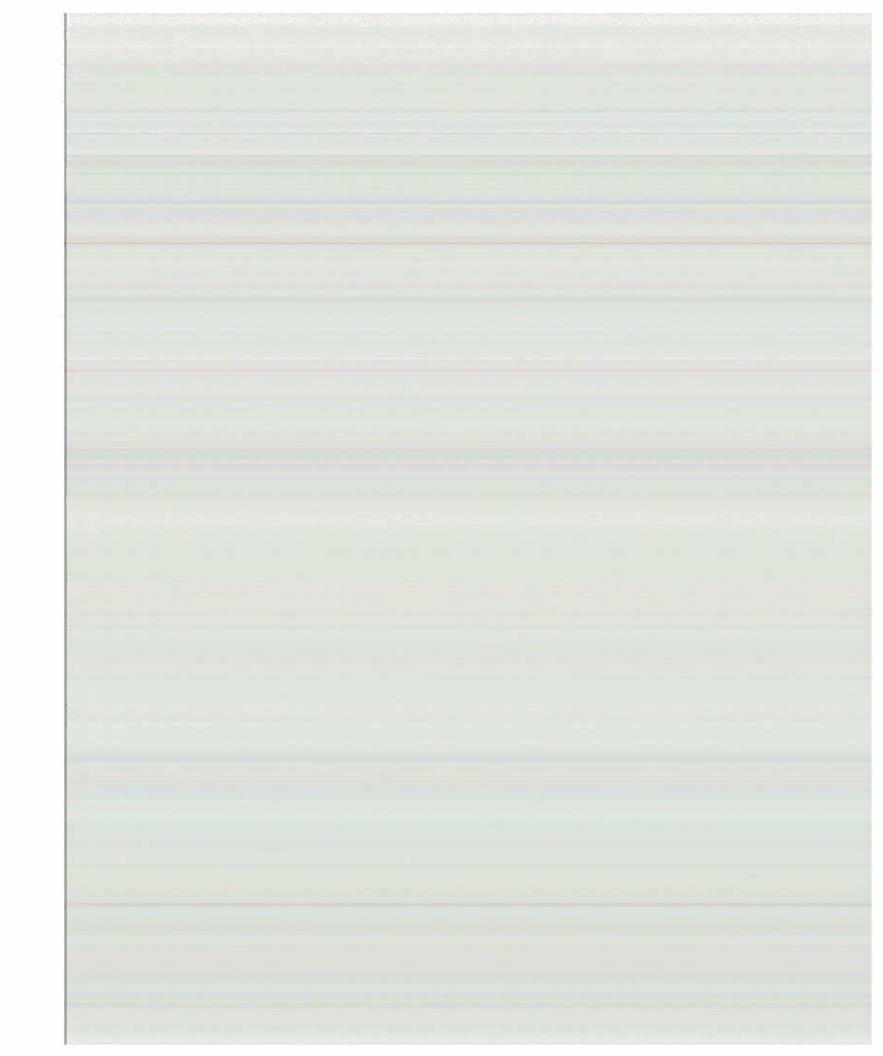
- A. Approval of March invoices
- B. Approval of March 11, 2021 minutes
- C. Approval of April agenda
- D. Items for postponement or withdrawal
- E. Consent Agenda

#### II. NEW BUSINESS

- A. FSP-2021-08 <u>Hymer Property</u> Final subdivision plat to subdivide one (1) 5-acre lot from a parent tract of 137 acres located at 269 Browns Mill Road.
- B. PDP-2021-09 <u>St. John School Cardome Classrooms</u> Preliminary Development Plan for 8,747 square foot classroom building located at 800 Cincinnati Pike (US 25).
- C. PSP-2021-10 Cherry Blossom Village, Phase 9 POSTPONED
- D. PDP-2021-11 <u>The Villages at Falls Creek</u> Request for Preliminary Development Plan approval for 27 townhome units in Phase 2 of Falls Creek Village located east side of Falls Creek Development.
- E. ZMA-2021-12 <u>Singer Property</u> POSTPONED

#### III. OTHER BUSINESS

- A. Zoning Text Amendment Mobile Homes PUBLIC HEARING
- B. Update of Previously Approved Projects and Agenda Items



# GEORGETOWN-SCOTT COUNTY PLANNING COMMISSION SPECIAL MEETING MINUTES March 11, 2021

The special meeting was held online via Zoom on March 11, 2021. The meeting was called to order by Chairman Mark Sulski at 6:00 p.m. Present were Commissioners James Stone, Charlie Mifflin, Steve Smith, David Vest, Mary Singer, Duwan Garrett, and Dann Smith, Director Joe Kane, Planner Matt Summers, Engineer Ben Krebs, and Attorney Charlie Perkins.

Motion by Smith, second by Stone, to approve the February invoices. Motion carried.

Motion by Mifflin, second by Singer, to approve the February 11, 2021 minutes. Motion carried.

Chairman Sulski stated that the new Commissioner Dann Smith had been sworn in at workshop by Mr. Perkins.

All those intending to speak before the Commission were sworn in by Mr. Perkins individually prior to their comments and questions.

#### Postponements/Withdrawals

Chairman Sulski stated that the applications for Bolton Property (FSP-2020-49) has been postponed until the next regularly scheduled meeting.

#### **Approval of Audit FY 19-20**

Mr. Kane discussed a need to approve the FY 19-20 audit prepared by Charles T. Mitchell CPA and presented at Mondays workshop meeting.

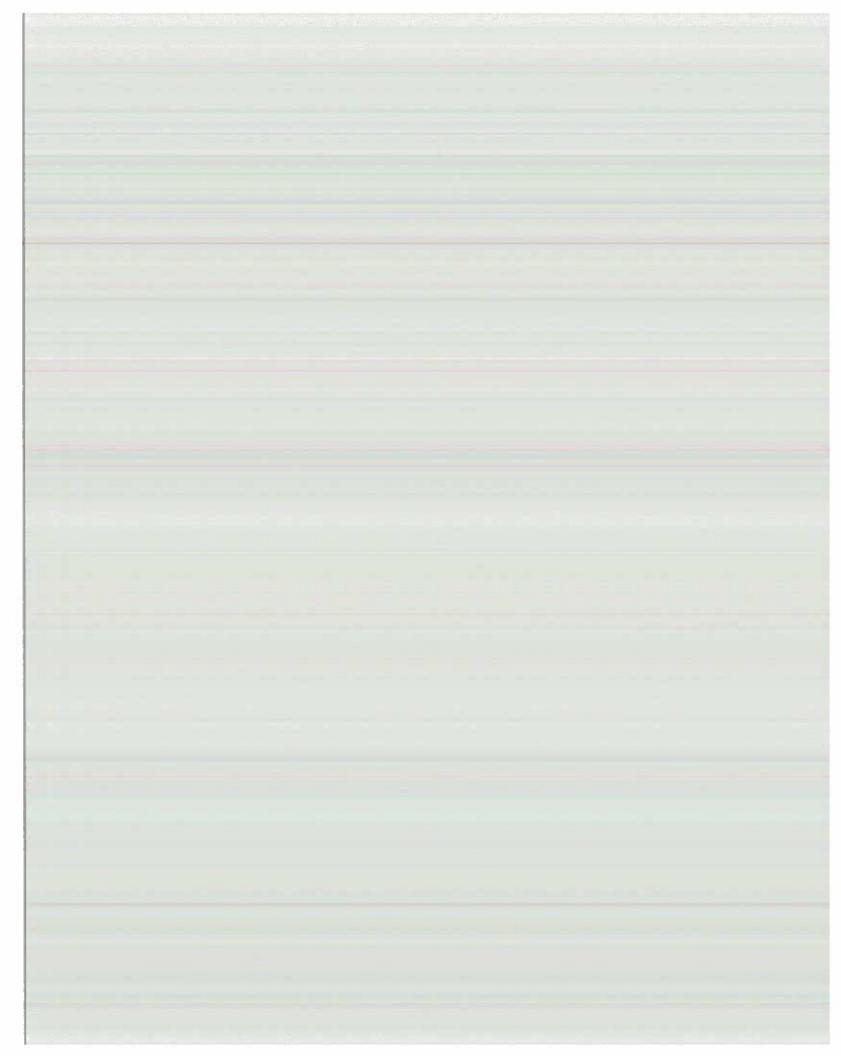
Motion by Stone, second by Vest, to approve the Fiscal Year 2019-2020 audit. Motion carried.

#### Consent Agenda

A representative of the Georgetown Auto Sales (PDP-2021-06) agreed with their conditions of approval, and no comments were made by the Commission or Public. Motion by Vest, second by Smith, to approve the application. Motion carried.

A representative of the Core Controls (PDP-2021-07) agreed with their conditions of approval, and no comments were made by the Commission or Public. Motion by Mifflin, second by Vest, to approve the application. Motion carried.

FSP-2021-05 <u>Beckett Property</u> – Final subdivision plat to subdivide a 33-acre parcel into four (4) lots located at 4642 Muddy Ford Road.



Mr. Summers stated the applicant is dividing three 5-acre lots with a remainder lot of 18 acres. He stated the property and surrounding properties are zoned A-1. He stated access to the lots would be from Muddy Ford Road and would share an assessment easement. He stated the lots would be in the back of the property. He stated the owner has agreed to abandon the existing northern access entrance to the property due to the proximity to the new entrance.

Commissioner Mifflin questioned if the drainage areas are manmade or natural. Mr. Summers stated he believed the drainage areas are natural.

Rita Jones stated she was with the applicant if there are any questions.

Mr. Krebs stated he believes the drainage areas are natural.

Mr. Beckett, applicant, stated the drainage area is the beginning of Lanes Run Creek.

Ms. Jones and Mr. Beckett stated they agree to the conditions of approval.

Kurt Mason, neighbor, questioned the method of waste disposal for lot 6. Ms. Jones stated they had not received WEDCO's assessment but believed it would be a lagoon system. Mr. Mason questioned the setback for a lagoon system. Mr. Summers stated that is a Health Department regulation. Mr. Kane stated he believes it is a 100-foot setback but would have to check with WEDCO.

After further discussion, Motion by Smith, second by Singer, to approve the Final Subdivision Plat (FSP-2021-05) subject to eight (8) conditions of approval. Motion carried.

#### **Election of Officers**

Chairman Sulski stated that at Monday's workshop the slate of officers was discussed. He stated that he was recommended to remain as Chairman and Steve Smith as Vice-Chairman. The slate recommended for the other (3) seats on the Executive Committee are James Stone, Charlie Mifflin, and David Vest.

Motion by Singer, second by Vest, approve James Stone, Charlie Mifflin, David Vest, Steve Smith, and Mark Sulski to the Executive Committee with Sulski as Chairman and Smith as Vice-Chairman. Motion carried.

Motion by Singer, second by Smi	ith to adjourn the meeting.
Attest:	Mark Sulski, Chairman
Charlie Perkins, Secretary	



## HYMER PROPERTY FINAL SUBDIVISION PLAT

# Staff Report to the Georgetown-Scott County Planning Commission April 8, 2021

FILE NUMBER: FSP-2021-08

**PROPOSAL:** Final Subdivision Plat to

subdivide one (1) 5-acre lot from a parent tract of

137 acres.

**LOCATION:** 269 Browns Mill Road

**OWNER:** Johnnie Hymer Jr.

**CONSULTANT:** Rory Kahly

EA Partners, PLC



#### **STATISTICS:**

Zone A-1 (Agricultrual)

Surrounding Zone(s) A

A-1

Site Acreage

Total: ~137 acres (Tract 2: 5.01 acres; Remainder: ~132.24 acres)

Access

**Browns Mill Road** 

Variances/Waivers

1. Reduce the separation distance for a new entrance from 300 feet to 90

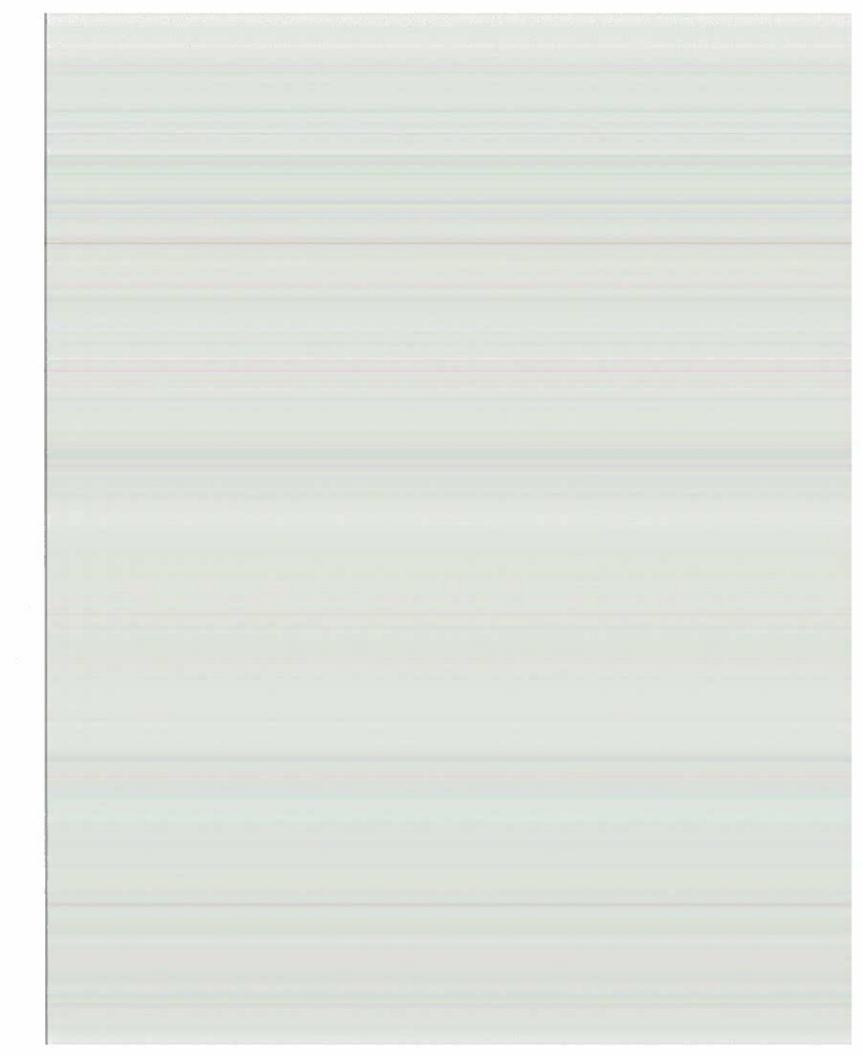
feet.

#### **BACKGROUND:**

The application before the Planning Commission is a Final Subdivision Plat to subdivide a 5-acre lot from a parent tract of approximately 137 acres. The Project Site was previously subdivided, requiring any future subdivisions to receive approval from the Planning Commission.

#### **Plat Review:**

The proposed plat shows the appropriate the setbacks, and the proposed lot meets the lot size and width requirements.



#### Access:

The vehicular access to the newly created 5-acre lot is proposed via the existing easement providing access to the lot at 285 Browns Mill Road. As part of this plat, the access easement will be widened to 20 feet, with agreement from the Applicant and the Trust of Carol Roberts.

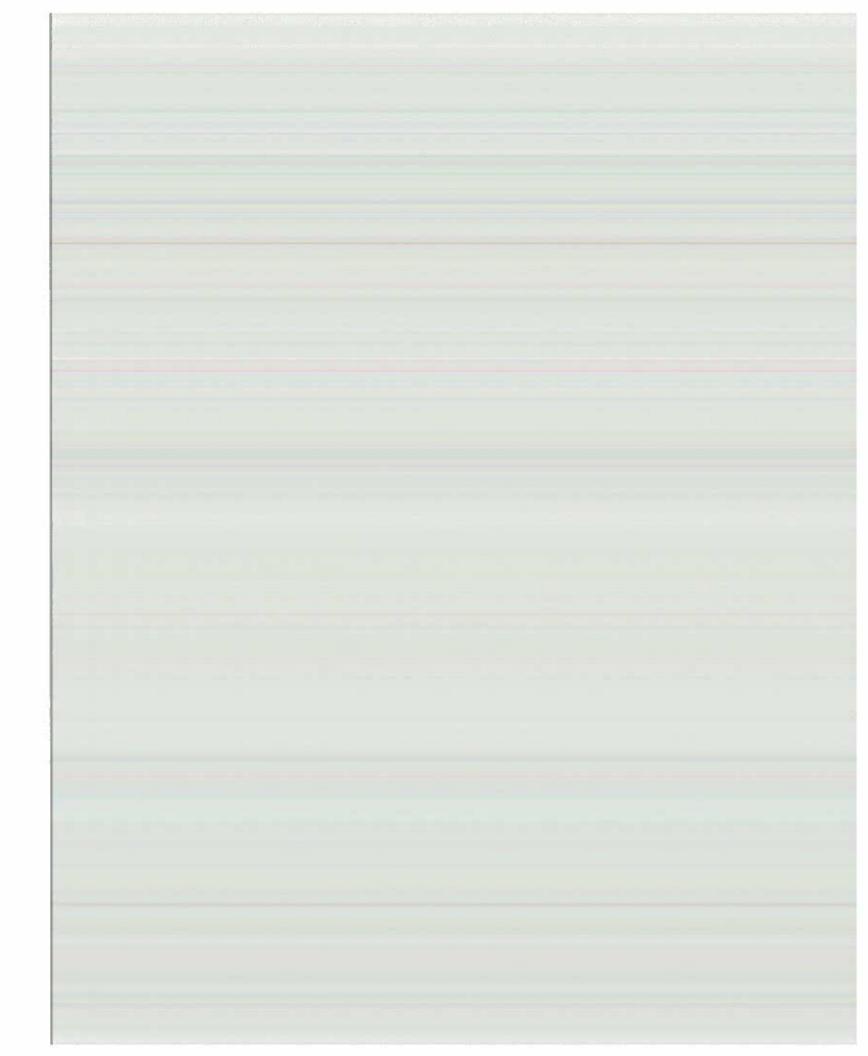
As drawn, the access easement would provide access to a total of four (4) parcels. The *Subdivision & Development Regulations* only allow a maximum of three lots to use such an easement. The Applicant's consultant is aware of this issue and has indicated that there are discussions between the Applicant and the Trust of Carol Roberts. The Applicant is aware that this issue will need to be resolved before the plat can be recorded. Staff is comfortable with the Planning Commission approving this plat with a condition that this issue be resolved prior to the plat being recorded.

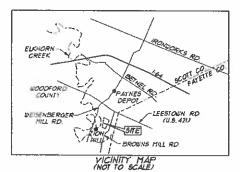
#### **RECOMMENDATION:**

Staff recommends **approval** of the Final Subdivision Plat, but not the requested variance. Should the Planning Commission approve the application, staff recommends including the following conditions of approval:

#### **Conditions of Approval:**

- 1. All applicable requirements of the Zoning Ordinance and Subdivision & Development Regulations.
- 2. Any revisions or amendments to the approved Preliminary Subdivision Plat shall be reviewed and approved by the Planning Commission staff (minor) or by the Planning Commission (major).
- 3. Prior to (as part of) the Final Subdivision Plat approval, the applicant shall provide the Planning Commission staff (GIS division) with a digital copy of the approved plat.
- 4. This Preliminary Subdivision Plat approval is valid for two years, subject to the requirements of Article 306 section A of the *Subdivision and Development Regulations*.
- 5. The Final Subdivision Plat shall only show a maximum of three (3) lots having use of the access easement shown on the plat.





#### SURVEY NOTES

SURVEY DATE: NOVEMBER 2020 REFERENCE MERIDIAN:

THE SURVEY ON THIS PLAT WAS PERFORMED BY GLOBAL POSITIONING SYSTEM METHODS USING A TRIMBLE RG ROVER W/ GLONASS, ACCESSING TRIMBLE NET RS BASE STATION W/ A RELATIVE POSITIONAL ACCURACY OF :

THIS SURVEY AS SHOWN HEREON MEETS THE REQUIREMENTS OF AN RURAL SURVEY.

THIS PLAT REPRESENTS A BOUNDARY SURVEY AND COMPLIES WITH 201 KAR 18450.

#### DRAINAGE FASEMENT DESCRIPTION

UNSAUMAGE EASEMENT DESCRIPTION

PRANAGE EASEMENTS CONTAIN STORTWATER CHANNELS,

STORTWATER STORAGE AREAS/FACILITÉS, AND ACCESS

RIGHTS FOR HANTENANCE OF SUCH FACILITIES, NO CHANNEL

ALERATION OR CONSTRUCTION THAT BOULD OBSTRUCT THE

FLOW OF STORTWATER IS ALLDOOD, THERE SHALL BE NO

STORAGE OR DISPOSAL OF GRASS CUPPINGS, TRASH, DEBRIS,

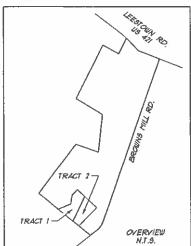
OR OTHER POTENTIAL DESTRICTIONS THAT HAY WASH INTO

STORTWATER CHANNELS OR STORAGE AREAS.

#### PRIVATE STREET / ACCESS EASEMENT MAINTENANCE NOTE

PRIVATE STREET LACCESS EASEMENT MAINTENANCE MOTE THE OWNER/OWNERS OF THIS PROPERTY AND ANY SUCCESSORS IN THE ASREE TO ASSUME FULL LIABILITY AND RESPONSIBILITY FOR CONSTRUCTION, MAINTENANCE, RECONSTRUCTION, SNOW REPOVAL, CLEANING OR ANY OTHER NEEDS RELATED TO THE PRIVATE STREET/ACCESS EASEMENT SHOWN ON THIS PLAT. THIS ASSECTION RELIVES THE CITY OF GEORGETONICITY OF STATPING GROUND/CITY OF SAMEWILLE/SCOTI COUNTY GOVERNITHEM FROM ANY SUCH RESPONSIBILITIES, IF THE OWNER/OWNERS REQUEST THAT THE PRIVATE STREET/ACCESS EASEMENT DE DEDICATED AS PUBLIC STREETS, THE OWNER/OWNERS DEAR THE FULL EXPENSE OF ANY RECONSTRUCTION REQUIRED TO COMPLY WITH CITY/COUNTY STANDARDS PRIOR TO DEDICATION AND ACCEPTANCE AND ALL CONDITIONS OUTLINED IN SECTION 13/0.B HAVE BEEN MET.

JOHNNIE HYMER JR.	DATE
JOHN HTHER III	DATE
TRUST OF CAROL ROBERTS	DAIE



EA Partners, PLC

LAND SURVEYORS - LANDSCAPE ARCHITECTS 3111 WALL STREET

CERTIFICATION OF CHINERSHIP AND DEDICATION
I (NE) HEREBY CERTIFY THAT I AM (NE ARE) THE CHINES
OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND
THAT I (NE) HEREBY ADOPT THIS PLATFULM OF THE
DEVELOPMENT WITH MY COURT PREE CONSENT, ESTABLISM
THE MINIMAN BUILDING RESTRICTION LINES, AND DEDICATE
ALL STREETS, ALLEYS, WARKS, PARKS, AND CHIER OPEN
SPACES TO PUBLIC OR PRIVATE USE AS SHOWN IN
ACCORDANCE WITH THE GEORGETOW-BOOT COUNTY
SUBDIVISION AND DEVELOPMENT REGULATIONS, UNLESS
OTHERWISE NOTED.

KOHNNIE HYMER JR.	DATE
JOHN HYHER III	DATE
TRUST OF CAROL ROBERTS	DATE

ITILITY EASEMENT DESCRIPTION

EASEMENTS GRANT AND CONVEY TO THE KENTUCKY UTILITY COMPANY, ATT, GEORGETOWN MUNICIPAL WATER I SEUER SERVICE (GYNSUS), THEIR SUCCESSORS, ASSIGNS, AND LESSES, THE RIGHT TO TRITH OR REMOVE ANY AND ALL TREES, THE RIGHT TO TRITH OR REMOVE ANY AND ALL TREES, THE RIGHT TO TRITH OR REMOVE ANY AND ALL TREES, THE RIGHT TO TRITH OF THE AND THE INSTITUTE SHALL DEFECTED, AND NO LAMPHIL OR EXCLARATION OR OTHER CHANGE OF GRADE SHALL BE PERFORMED, WON THE SAID EASEMENT AFTER INSTITUTION OF OTHER CHANGE OF GRADE SHALL BE PERFORMED. TO USERS OF INFECTION OF THE SHALL DEFENDENT OF THE SHALL SHA

JOHNNIE HYMER JR.	DATE
JOHN HYMER III	DATE

PURPOSE OF PLAT: TO DIVIDE TRACT 2 FROM THE JOHNNIE HYMER JR.

PLAT NOTES:

JR.TRACT OWNERS.

TO JOINTLY AGREE ON THE LOCATION OF THE COMMON LINE BETWEEN TRACT | AND TRACT 2.

I) MAINTENANCE OF THE 20' ACCESS EASEMENT SHALL BE THE RESPONSIBILITY OF TRACT I, TRACT 2 AND THE JOHNNIE HYMER,

TO AGREE TO THE EXPANSION OF THE ACCESS EASEMENT TO 20 FOOT.

ALL OTHER INFORMATION PREVIOUSLY RECORDED IN PLAT SLIDE 2119 IS APPLICABLE AND IS NOT SUPERCEDED.

SITE STATISTICS: TOTAL AREA = 131.25 ACRES ZONE = A-I (AGRICULTURAL DISTRICT) NO. OF LOTS = 2

MANUACUT INCOMPTION

TIONUTERI INFORTATION		
MON.	DESCRIPTION	COORDINATES
el .	IRON PIN W/CAP STAMPED "2119" SET IN THE NORTHEAST CORNER OF LOT I	N = 225.928.967 E = 1,531,396.324
*2	IRON PIN WICAP STAMPED "XIIS" SET IN THE SOUTHEAST CORNER OF LOT I	N = 225,435.962 E = 1,530,958.326

CERTIFICATION OF THE APPROVAL OF UTILITY EASEMENTS I (WE) HEREBY CERTIFY THAT THE UTILITY EASEMENTS ARE APPROVED AS SHOWN WITH RESTRICTIONS LISTED HEREON AND THAT UTILITY SERVICE SHALL BE SUPPLIED TO THIS

DATE

DATE

DATE

IRON PIN W/ CAP STAMPED \*2115 (SET)

JOHN HYMER III	DATE
TRUST OF CAROL ROBERTS	DATE
KENTUCKY UTILITIES COMPANY	DATE
WINDSTREAM	DATE

COLIMBIA GAS (BHERE ECONOMICALLY FEASIBLE)

TRACT I PLAT SLIDE 2179 JOHN HYMER III D.B.JTS PG. 542 285 BROWNS MILL ROAD

TRUST OF CAROL ROBERTS
U.B.S. PG. 188
399 BROWNS MILL ROAD

ISHWISS.

SPRING HOUSE-

CENTERLINE OF ABANDONED --COUNTY ROAD

CERTIFICATION OF FIRE DEPARTMENT APPROVAL I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN REVIEWED AND FOUND TO COMPTY WITH THE GEORGEFOUNT FIRE DEPARTMENT REQUILITIONS INCLUDING ANY CONDITIONS OF APPROVAL OR EXCEPTIONS

SIGNATURE AND TITLE OF FIRE DEPT. REPRESENTATIVE

#### CERTIFICATION OF THE APPROVAL OF PRIVATE

I HEREBY CERTIFY THAT THE PRIVATE SENAGE DISPOSAL STRIFT INSTALLED IN THE DEVELOPMENT ENTITLED LINHWISE HATTER DEPORTED TO BE INSTALLED IN THE DEVELOPMENT ENTITLED LINHWISE HATTER JR. PROPERTY FULLY HEETS THE REQUIREMENTS OF THE REPORTED STATE HEALTH DEPARTMENT AND HEREBY IS APPROVED AS SHOUND.

COUNTY HEALTH DEPARTMENT OFFICIAL DATE

BOL

TRACT 2

5.01 AC.

TRÉES

\`\_\UTIUTY \`\_POLE

OVERHEAD UTILITY

MON º2

IT GHUSS WATER EASEMENT

(D.B. II3, PG. 45)

EXISTING IO ACCESS EASEMENT

PLAT SUDE \* 2179

20 ACCESS EASEMENT

HEREDY CERTIFY THAT THE PLAN SHOWN AND DESCRIBED HEREON IS A TRUE AND CORRECT SURVEY TO THE ACCURACY REQUIRED BY GEORGETOWN-SCOTT COUNTY PLANNING COMMISSION AND THAT HONUMENTS HAVE BEEN PLACED AS SHOWN HEREIN TO SPECIFICATIONS OF THE PLANNING COMMISSION ON OTHER AUTHORIZED OFFICER.

JOHNNIE HYMER JR. D.B. 269 PG. 533 IOI BROWNS MILL ROAD I32.24 ACRES RETAINING (NOT BURYEYED)

MON 4

CERTIFICATION OF GMUSS INFRASTRUCTURE

THE OWNERSHIP OF WATER LINES, SEWER LINES, FORCE MAINS, PUMP STATIONS AND APPURTENANT STRUCTURES THERETO, EXISTING APPURTENANT STRUCTURES THERETO, EXISTING OR INSTALLED, AND LOCATED WITHIN EASEMENTS SHOWN HEREON ARE HEREBY DEDICATED TO THE CITY OF GEORGETOWN, BY AND THROUGH GEORGETOWN MUNICIPAL WATER AND SEWER SERVICE (GHWSS) FOR OPERATION, FOR A PERIOD OF ONE (I) YEAR FOLLOWING RECORDING OF THIS PLAT WITH SCOTT COUNTY CLEBURA OFFICE ANY AND ALL MAINTENANCE. CLERK'S OFFICE, ANY AND ALL MAINTENANCE COSTS INCURRED BY GMUSS AS A RESULT OF FAULTY EQUIPMENT OR INSTALLATION WILL BE INVOICED TO THE DEVELOPER FOR REIMBURSEMENT TO GMUSS.

JOHNNIE HTMER JR.	DATE
JOHN HYMER III	DATE
TRUST OF CAROL ROBERTS	DATE

#### CERTIFICATION OF THE PROVISION OF WATER ONLY

CERTIFICATION OF THE PROVISION OF WATER ONLY

I HEREBY CERTIFY THAT GEORGETOWN MUNICIPAL WATER

4 SEWER SERVICE (GRWSS) BY AND THROUGH THE CITY
OF GEORGETOWN, KY, HAS FACILITIES WITHIN THE WATER
DISTRIBUTION SYSTEM TO SUPPLY THE PROPERTY
LOCATED AT 101 BERUNDS MILL ROAD WITH WATER
SERVICE IS CONTINGENT UPON THE DEVELOPER
OPETAINING A CURRENT APPROVED AVAILABILITY OF
CAPACITY REQUEST FROM THE GRWSS BOARD OF
CONTRISSIONERS, AND GRWSS REVIEW AND APPROVAL OF
ALL PLANS AND SPECIFICATIONS FOR REQUIRED ON-SITE
AND OFF-GITE IMPROVEMENTS INCLUDING BUT NOT UNITED
TO WATER LINES, ELEVATED STORAGE TANKS, BOOSTER
PUMP STATIONS AND RELIEF OF THE
PROPOSED SYSTEM CONSTRUCTION OF THE
PROPOSED SYSTEM CONSTRUCTION OF THE
PROPOSED WATER DISTRIBUTION SHALL BE AT THE COST
OF THE DEVELOPER WITHOUT REIMBURGETIENT BY GRWSS
AND CONSTRUCTED ACCORDING TO GRWSS AND
KENTUCKY DIVISION OF WATER APPROVED PLANS AND
SPECIFICATIONS. EASEMENTS REQUIRED TO THAT PROPOSED
WATER DISTRIBUTION STATES

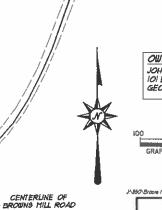
OF THE DEVELOPER WITHOUT REIMBURGETIENT BY GRWSS
AND CONSTRUCTED ACCORDING TO GRUSS AND
KENTUCKY DIVISION OF WATER APPROVED PLANS AND
SPECIFICATIONS. EASEMENTS REQUIRED FOR THE
PROPOSED WATER DISTRIBUTION STSTET SHALL BE
PROPOSED WATER DEVELOPER AND DEDICATED TO
PROPOSED WATER DEVELOPER AND DEDICATED TO
PROPOSED WATER DEVELOPER SHOW DEDICATED TO
PROPOSED WATER DEVELOPER SHOW
PR

GMWSS GENERAL MANAGER

#### CERTIFICATE OF GIS DEPARTMENT APPROVAL

I HEREST CERTIFY THAT THE DEVELOPMENT PLAN OR SUBDIVISION PLAT SHOWN HAS BEEN REVIEWED AND FOUND TO COMPLY WITH THE DIGITAL SUBDITIAL REQUIREMENTS SET FORTH IN THE SUBDIVISION AND DEVELOPMENT REGULATIONS.

GIS ANALYST/TECHNICIAN, GEORGETOWN-SCOTT COUNTY PALNNING COMMISSION



JOHNNIE HYMER JR. IOI BROWNS MILL ROAD GEORGETOWN, KY.

GRAPHIC SCALE: 1' = 100

JABO Brown M.B.Rd. Scott Co Major Flat Brown M.B.Rd.dge FSP-2021-08

FINAL RECORD PLAT

JOHNNIE HYMER JR. PROPERTY (IOI BROWNS MILL ROAD)

GEORGETOWN, SCOTT COUNTY, KENTUCKY MARCH 2021

#### ST. JOHN SCHOOL CARDOME PRELIMINARY DEVELOPMENT PLAN

#### Staff Report to the Georgetown-Scott County Planning Commission April 8, 2021

PDP-2021-09 **FILE NUMBER:** 

**PROPOSAL:** Preliminary

> Development Plan for a 8,747 SF classroom

building.

**LOCATION:** 800 Cincinnati Pike

(US 25)

**OWNER:** Roman Catholic

Diocese of Lexington

**CONSULTANT:** 

**Brent Combs** 

Thoroughbred



#### **STATISTICS:**

Zone

P-1B (Professional Office)

Cardome Center South

Surrounding Zone(s)

A-1 & P-1B

Site Acreage

Access

Total: 30.97 acres

Variances/Waivers

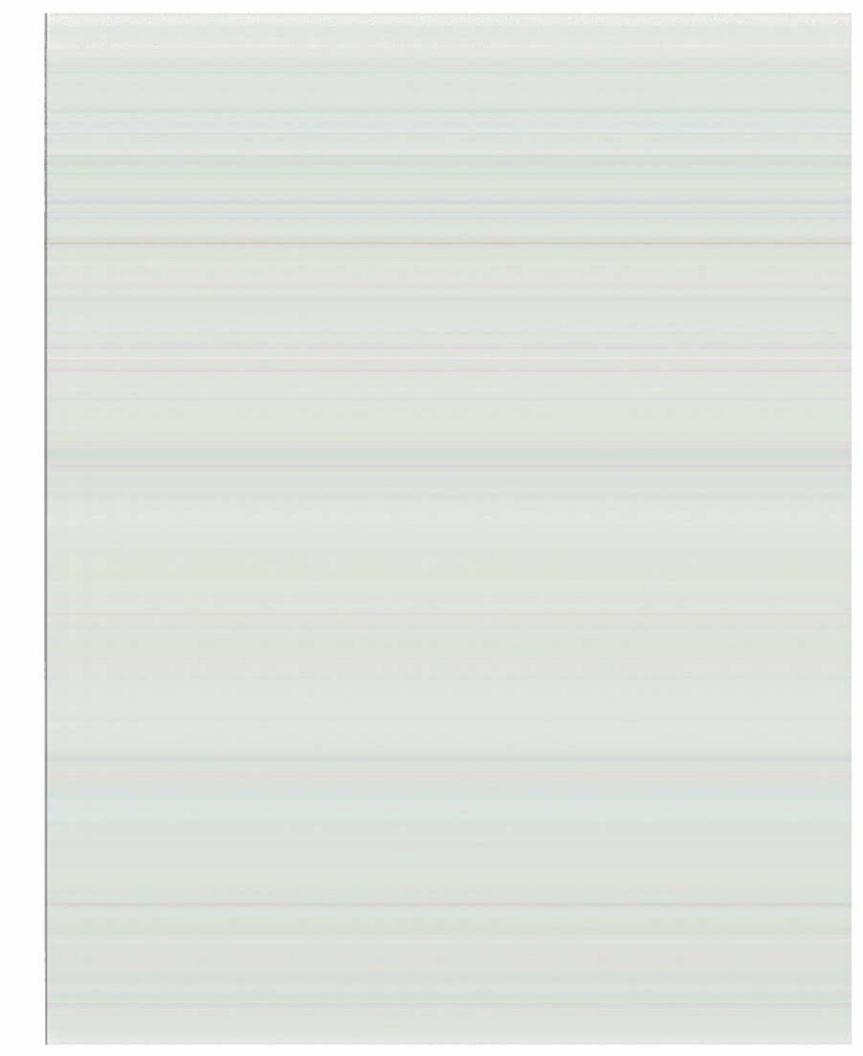
None

#### **BACKGROUND:**

The Applicant is proposing to replace a smaller (1,240 square feet) single-story building on the Project Site with a larger (8,747 square feet) building.

#### **Plan Review:**

The Preliminary Development Plan complies with the setback, building height, and building coverage requirements. There are no proposed changes on the Development Plan to other buildings on the Project Site, and the building proposed for removal is not listed on the National Register of Historic Places.



#### **Access:**

This application does not propose any changes to the access to the Project Site or the proposed building location. The Applicant has indicated parking spaces on the development plan to ensure there is adequate spaces available for the school and senior center. Staff requests that when striping for the parking lot is done, that adequate handicap accessible spaces be included.

#### Landscaping:

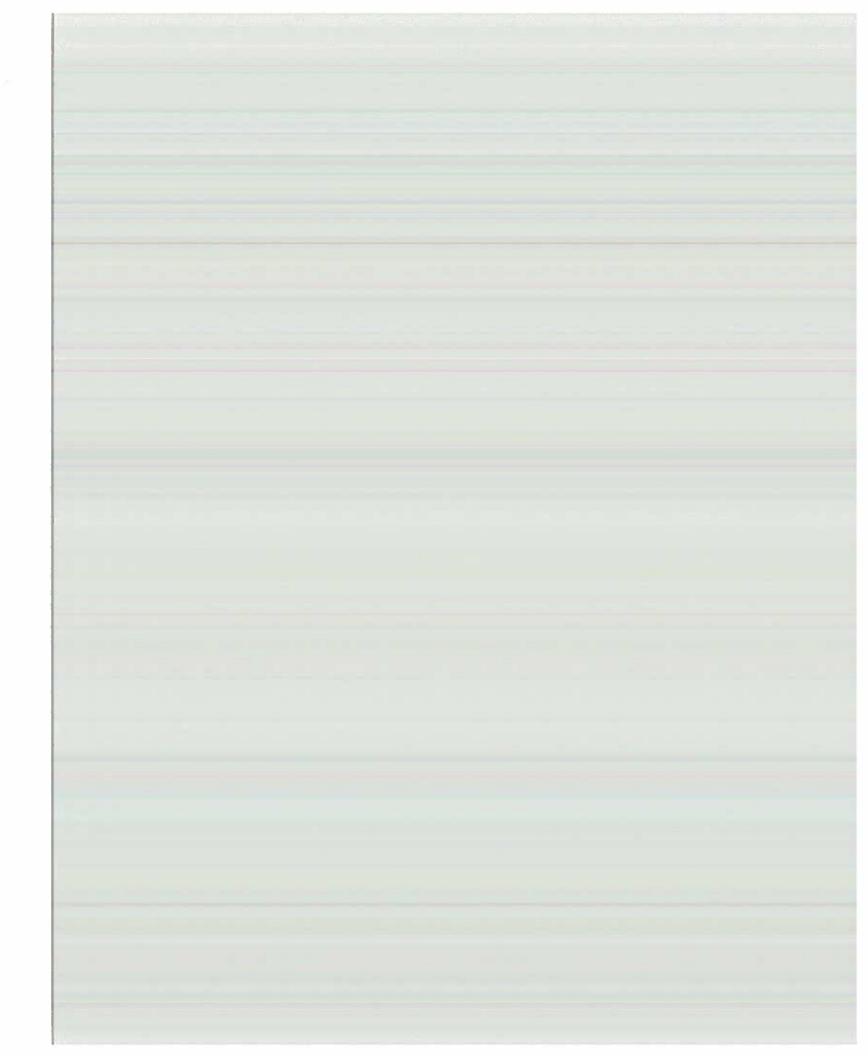
There is no landscaping required by the Landscape & Land Use Buffers Ordinance as part of this project.

#### **RECOMMENDATION:**

Staff recommends **approval** of the Preliminary Development Plan. Should the Planning Commission approve the application, staff recommends including the following conditions of approval:

#### **Conditions of Approval:**

- 1. All applicable requirements of the Zoning Ordinance and Subdivision & Development Regulations.
- 2. Any revisions or amendments to the approved Preliminary Development Plan shall be reviewed and approved by the Planning Commission staff (minor) or by the Planning Commission (major).
- 3. Prior to any construction or grading, a Final Development Plan, including all required construction plans, shall be approved by the Planning Commission staff and the applicant shall schedule a Pre-Construction meeting with the Planning Commission Engineering Department to review construction policies and to establish inspection schedules. This includes a Grading Permit with fee and a Land Disturbance Permit with erosion control surety.
- 4. Prior to (as part of) the Final Development Plan approval, the applicant shall provide the Planning Commission staff (GIS division) with a digital copy of the approved plat.
- 5. This Preliminary Development Plan approval is valid for two years, subject to the requirements of Article 406 section A of the *Subdivision and Development Regulations*.





THOROUGHBRED

# PRELIMINARY DEVELOPMENT PLAN ROMAN CATHOLIC DIOCESE OF LEXINGTON CARDOME-ADDED CLASSROOMS CINCINNATI PIKE, GEORGETOWN, SCOTT COUNTY, KENTUCKY

SECTION 1	EATE.
	3-19-2021

### VILLAGES OF FALLS CREEK PRELIMINARY DEVELOPMENT PLAN, PHASE 2

# Staff Report to the Georgetown-Scott County Planning Commission April 8, 2021

FILE NUMBER: PDP-2021-11

**PROPOSAL:** Request for Preliminary

Development Plan approval for 27 townhome units in phase 2 of Falls Creek

Village.

**LOCATION:** East side of Falls Creek

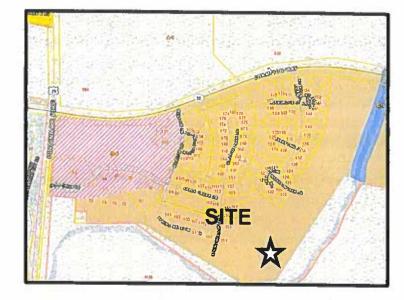
Development

**APPLICANT:** Oxford Place, LLC

**ENGINEER:** Brent Combs, PE

Thoroughbred Engineering,

lnc.



#### **STATISTICS:**

Zone R-1C (PUD)
Surrounding Zones R-1C (PUD)
Acreage 4.02 acres

Dwelling Units Proposed 27 Dwelling Units (27 attached townhome units in six buildings)

Dwelling units per acre 6.70 units/acre

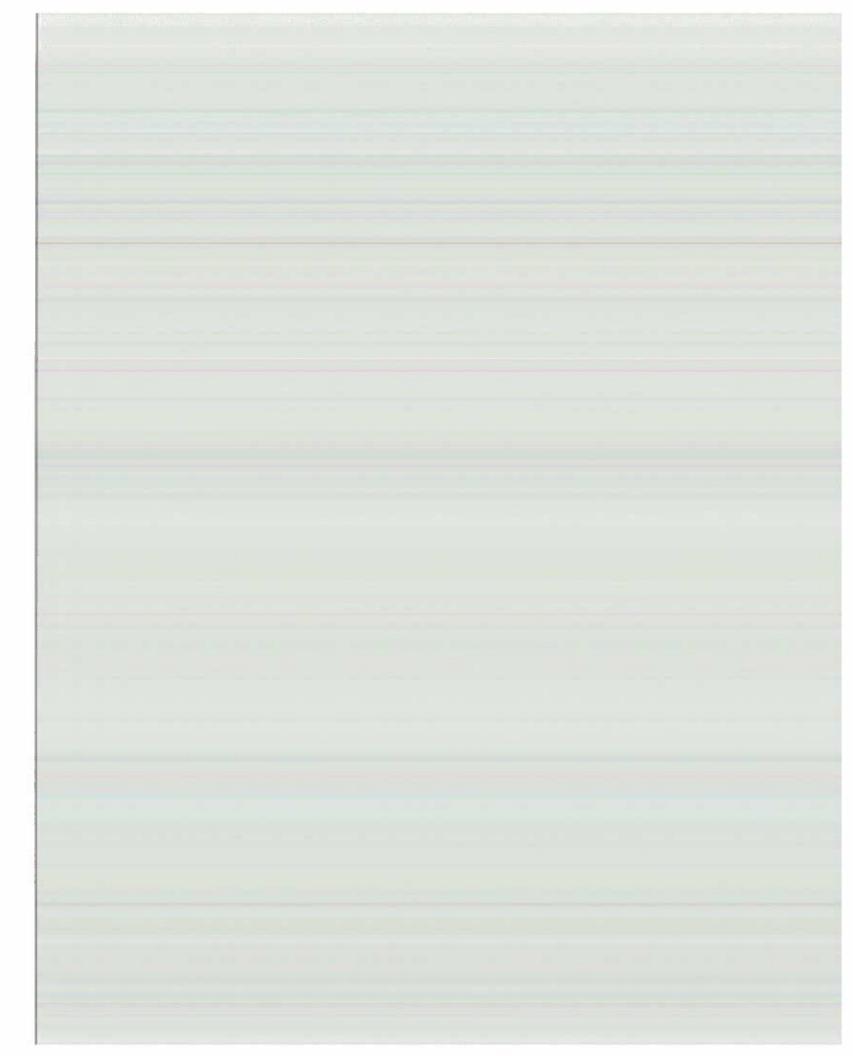
Water/sewer available Yes/Yes

Access Falls Creek Drive

Variances None

#### **BACKGROUND:**

The applicant is requesting Preliminary Development Plan approval for a 27-unit townhome development in phase 2 of the Villages of Falls Creek. The request is to construct six buildings with attached townhome units with access directly and indirectly from Waterson Park Drive. The applicant is proposing to construct two private drives 20' in width, narrowing to 16' to serve two buildings with thirteen units facing each other and seven units facing Waterson Park Drive with rear access garages. The remaining seven units will have front facing garages at the end of the Waterson Park Drive cul-de-sac.



The 2005 Master Plan designated the area of Phase 2, being considered with this application, as planned for 52 single-family lots on 60' wide and 70' wide lots. Updated FEMA flood maps were adopted for this area in 2013. This significantly increased the amount of floodplain along Dry Run Creek and rendered many of the lots previously planned for phase 2, unbuildable.

At the December 2020 Planning Commission meeting, the applicant submitted an amended Master Plan for review. The Amended Master Plan showed a combination of single-family lots and townhomes in phase 2, with a total of 65 dwelling units. Planning Commission did not take action on the Master Plan, but staff noted its objection to allowing more than the previously approved 52 dwelling units in the remainder of the phase 2 area.

A Preliminary Plat was approved in February 2021 for 35 dwelling units on single-family and attached townhome lots. This Preliminary Development Plan request for 27 townhome units brings the total request for phase 2 to 62 dwelling units, ten more than was previously approved for phase 2, on the original Master Plan. Planning staff is opposed to the increase in density in this area.

#### **Common Scheme of Development:**

The Planning Commission staff previously noted it may be necessary for the applicant to comply with the City of Georgetown Common Scheme of Development Ordinance. This requirement has been discussed by staff and after legal review of the Ordinance by the Planning Commission Attorney, it is our legal opinion that as long as this phase of the development is submitted into the Common HOA scheme, it would comply with the Ordinance.

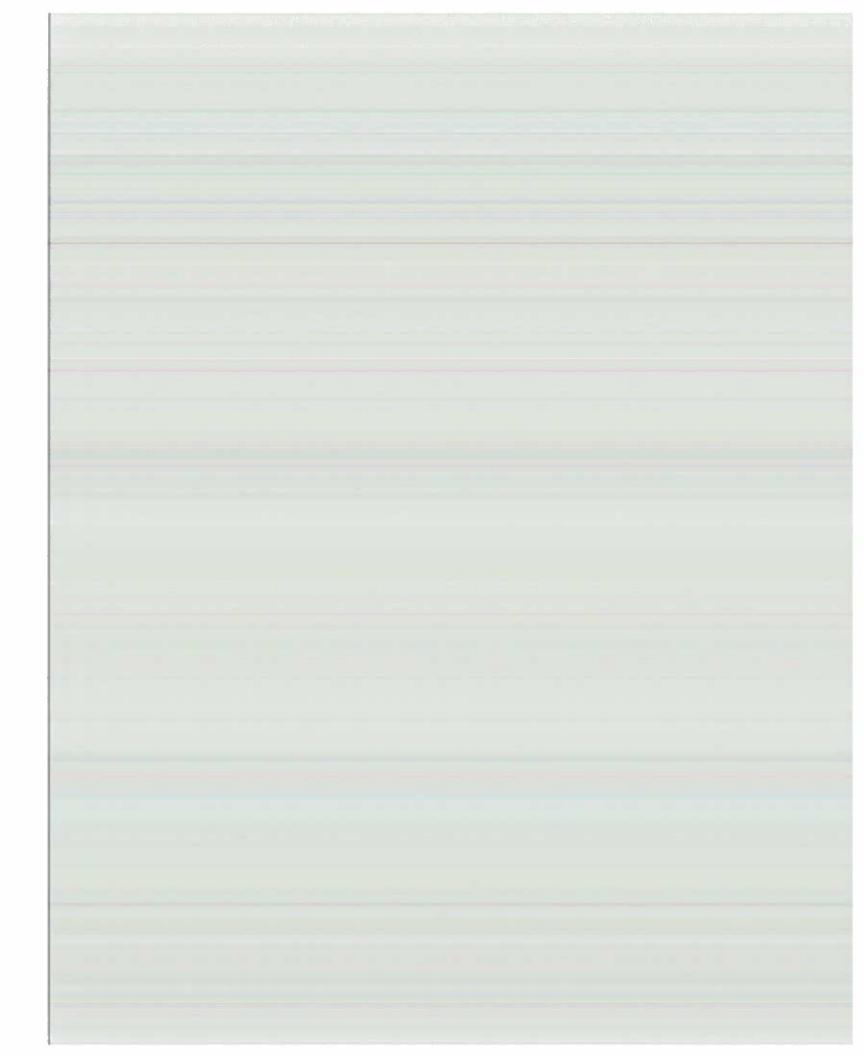
Staff has received a signed affidavit that the Applicant has complied with Planning Commission notification requirements and staff has been informed that the applicant will be hosting a neighborhood meeting via ZOOM on April 6<sup>th</sup> 2021, to present their plan and get feedback.

Staff does not oppose the construction of duplex townhomes for this area south of Waterson Park Drive. These lots have not been platted, and there has been a change in the floodplain boundary along Dry Run Creek. An updated flood study was completed by FEMA since the original approval, and many of the original lots shown on the Concept Plan would be unbuildable.

The idea of attached townhomes is not incompatible with a TND concept and would be appropriate if it can be done in a sensitive manner. It is the responsibility of the applicant to provide reasonable justification for this proposed change in unit type and density.

#### **Issues to Consider:**

Falls Creek was approved as a Planned Unit Development (PUD). Planned Unit Developments allow for some deviation from the dimension and area and technical standards of the Zoning Ordinance if the resulting development provides an overall public benefit and is compatible with goals and objectives of the community, as reflected in the Comprehensive Plan. This project was originally approved to provide an innovative development type for the community following smart-growth principles.



It was approved with a mixture of apartments, mixed-use buildings and townhomes that are typically not permitted in the R-1C zoning district.

The original Master Plan for the Villages of Falls Creek included a plan for 150 single-family homes, 20 townhomes and 163 apartment units. The apartment units were proposed in a combination of mixed-use buildings and stand-alone apartments. The plan was designated a planned unit development (PUD) mixed-use Traditional Neighborhood Development (TND). This terminology was used to sell the community. It is widely accepted among practitioners that a TND is a village-style development, which includes a variety of housing types, a mixture of land uses, an active center, a walkable design and often a transit option within a compact neighborhood scale area.

While Falls Creek generally meets this definition, it has not built out entirely according to plan. The commercial center has been slow to develop and what has been developed has followed a more suburban pattern. There are three buildings constructed in the commercial center, two with drive-thru's and the commercial buildings make no attempt to relate to the neighborhood, but address the exterior roadways.

The mixed-use buildings with office/residential have been abandoned and replaced with 160 stand-alone apartments, 40 apartment units have been constructed and 120 have preliminary approval. Currently, the number of townhome units approved and/or built is 32. If this Preliminary Development Plan for phase 2 is approved as presented, the PUD will have 160 apartments, 59 attached townhomes and 91 single-family homes approved or built, with 28 of the 338 dwelling units allowed by the underlying Zoning approval undetermined.

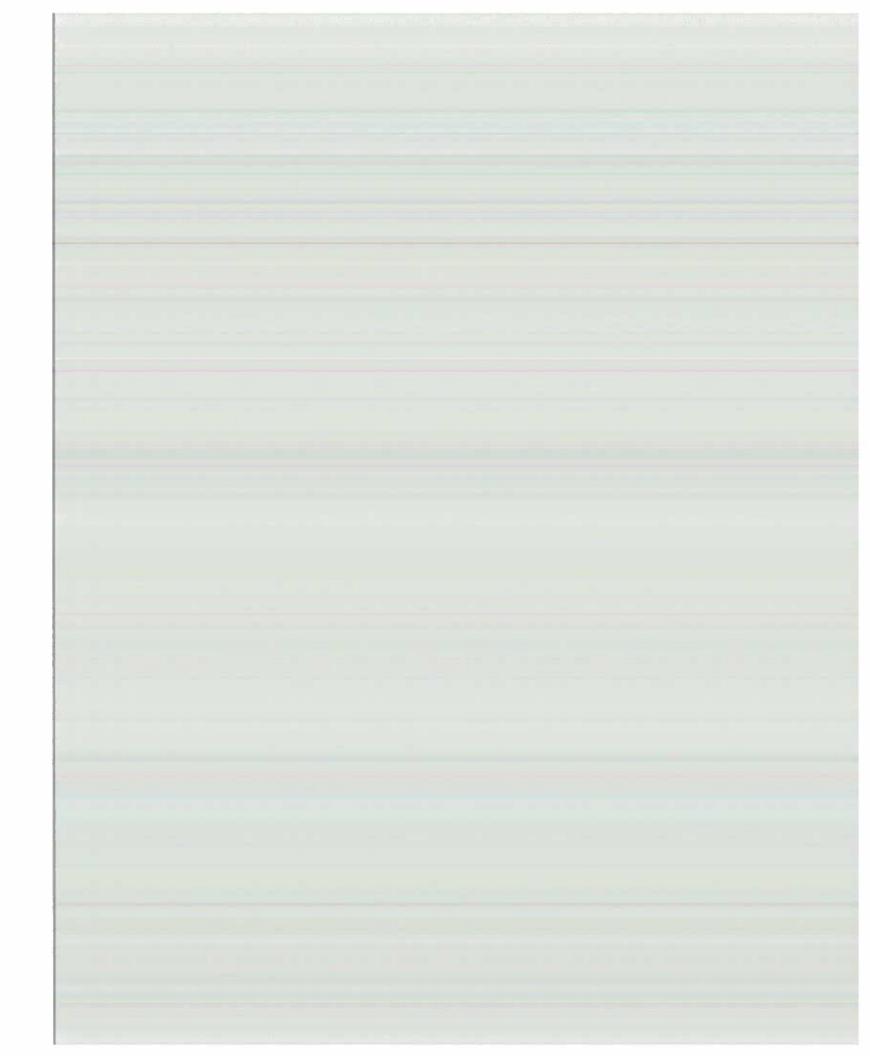
The residential unit mix in the neighborhood will essentially be 65% apartments and townhomes and 35% single-family. Staff would concur that townhomes were originally approved as part of this development, but multiple changes have been previously approved and staff sees no justification for an increase in density in this area, beyond the 52 dwelling units previously planned. Staff recommends the maximum number of dwelling units in phase 2, remain 52 dwelling units, the number shown in this area on the 2005 Master Plan.

#### **Preliminary Development Plan Comments:**

Staff has a couple of issues with the townhome layout. There are two buildings (33 & 34), with 6 and 7 units respectively, which face each other, at a slight angle, across a narrow pedestrian green. This is a design concept that has been used in other communities. However, staff believes that these two-story front facing units are too close together and the public greenspace is too narrow, at least at the western end. The proposed townhome facades are 30' apart at their closest point and a fifteen (15') foot front setback is proposed for these buildings.

The plan does not allow for enough building separation to allow for front porches or comfortable semi-private space between units. Best practice for units facing each other like this would be that they have front porches, that create a more formal buffer of semi-private space. Its possible for porches to be added to some of the units, but the end units are too shallow to allow for front porches. It is recommended that a 25' front setback at a minimum be maintained and the units have a minimum 6' porches along their frontages.

Secondly, access to these units with no frontage on a public street is via a 20' private street which serves as the only vehicular access to these units. The off-street parking for these units are proposed to be 20' wide PDP-2021-11 Villages of Falls Creek, Phase 2, PAGE 3



"two-car" garages. While these garages technically could fit two compact vehicles, they are functionally 1 ½ car garages with only room for one full size vehicle and some storage area. The applicant is proposing "parallel" parking pads behind these garages 8'-10' deep, which they are presenting as parallel parking spaces.

Staff believes this is unacceptable in combination with the 20' access street. We require a driveway a minimum of 18'-20' in depth to qualify as an off-street parking space. Vehicles will inevitably park in or encroach in the street. The city has indicated they will not drive down private easements for garbage pick-up, so this may cause additional issues from an aesthetic standpoint as the view down the drives from the street will be unsightly.

Lastly, staff is concerned about emergency access to these townhomes with only pedestrian access along the frontage. The Planning Commission Engineer has concluded that these units have their only vehicular access via the private street, so the street should meet our minimum private road width standard of 26'. At a minimum, these private access ways should be a minimum clear width required by the Georgetown Fire Department for fire protection.

#### Waivers:

The applicants are asking for waivers to width of the access drives for the buildings facing the pedestrian green, as well as a waiver to the requirement for curb, gutter and sidewalk along these private drives. Additionally staff believes a waiver is required to the off-street parking requirements to reduce the off-street parking required from 68 parking spaces to 58 spaces. Twenty of the townhomes are only providing 2 off-street spaces instead of the required 2.5 spaces per unit.

#### **PROCEDURE:**

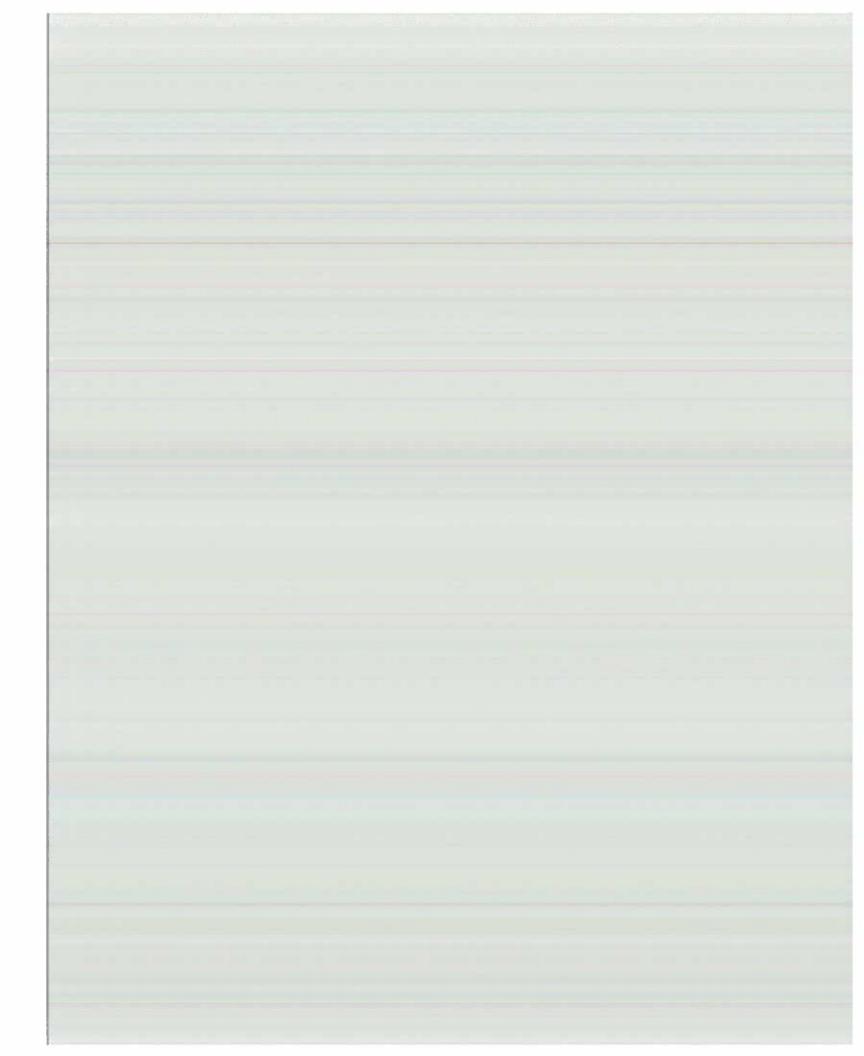
The Planning Commission will take two (2) separate votes for the associated applications:

1. The Planning Commission will need to vote on whether or not to allow an amendment to the Common Scheme of Development.

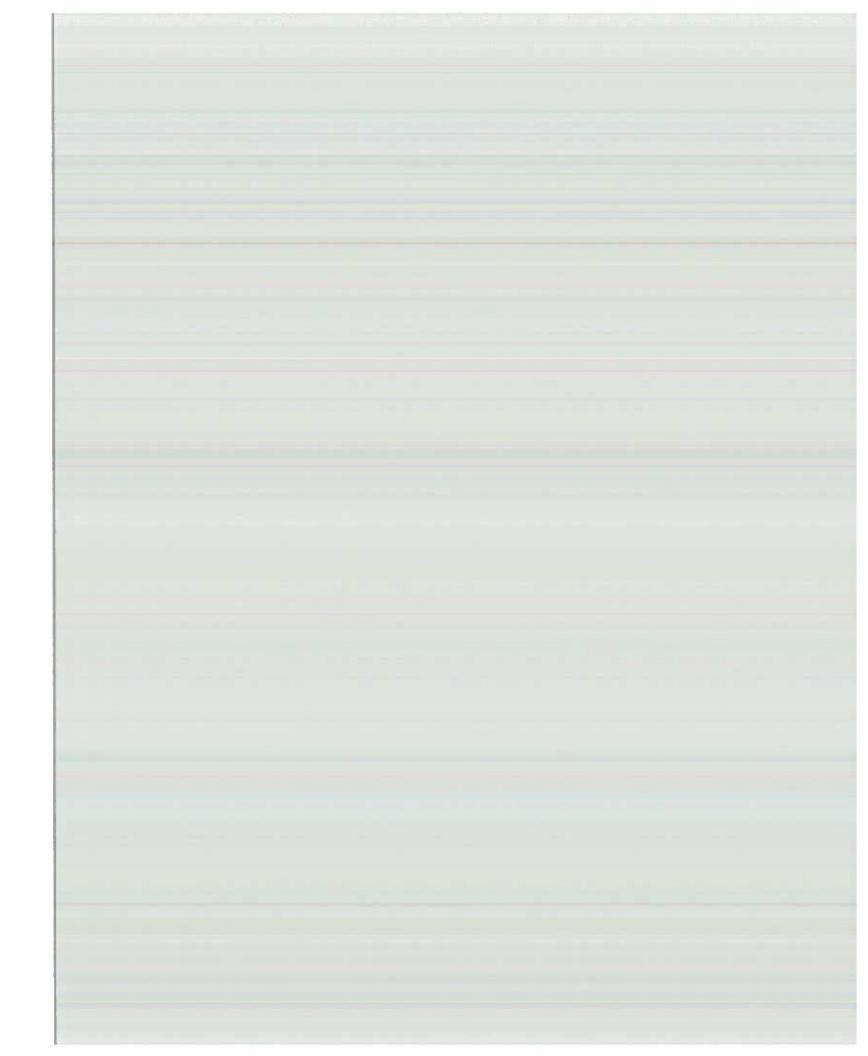
#### **RECOMMENDATION:**

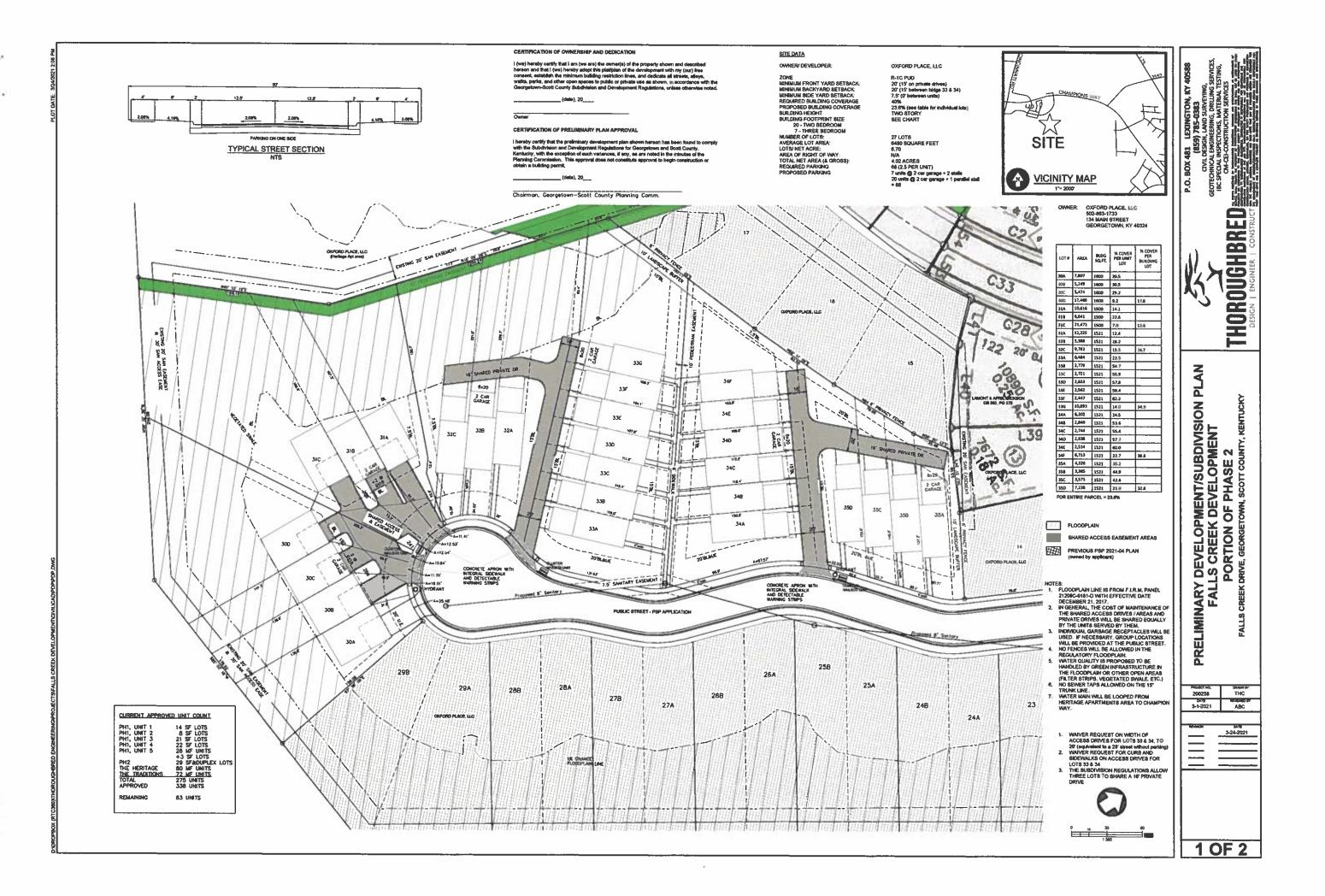
Planning Commission staff recommends **Denial** of the Plan as presented, but would recommend **Approval** of the Preliminary Development for the Villages of Falls Creek, Phase 2, with the following conditions:

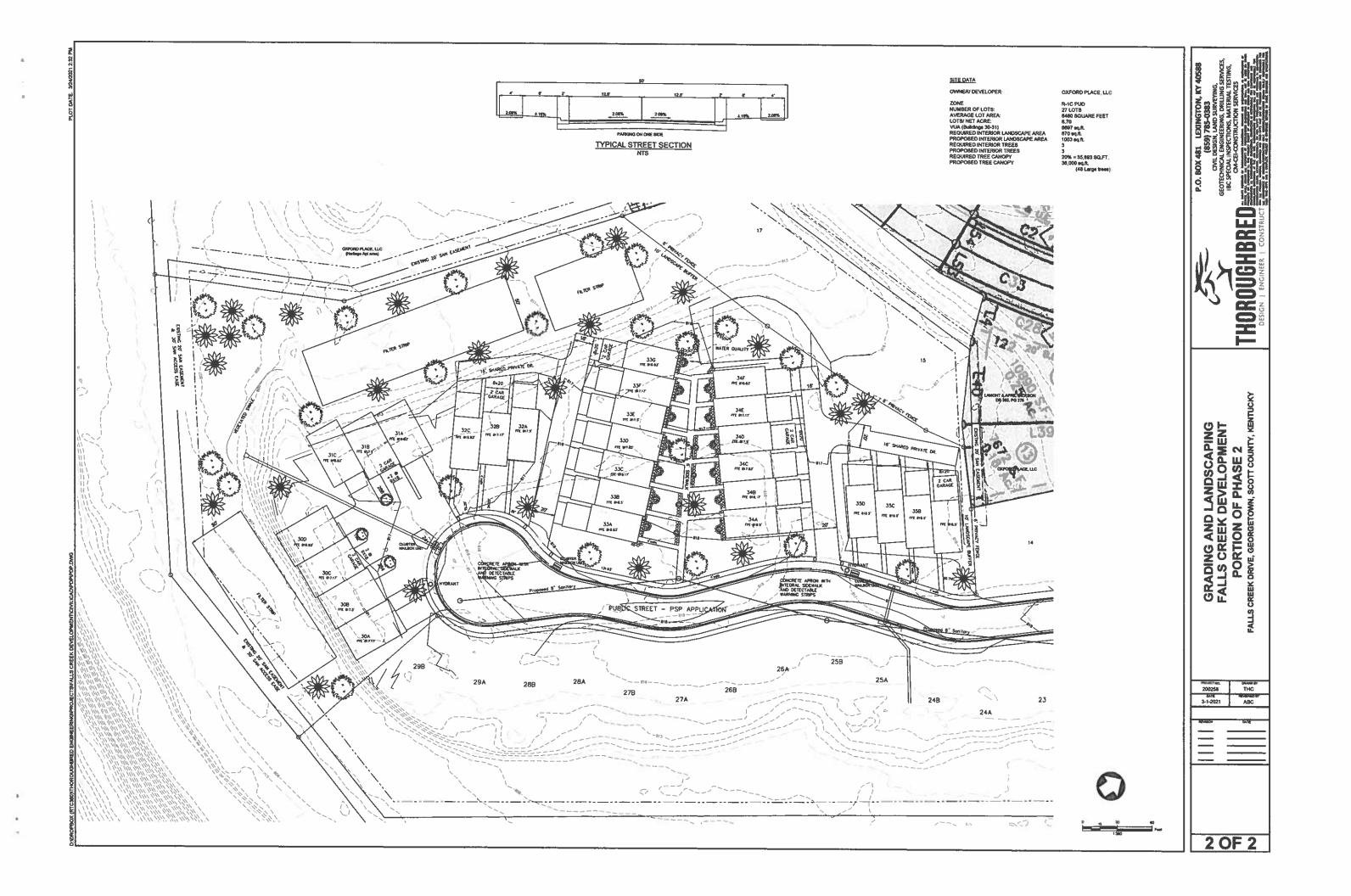
- 1. All previous applicable conditions from the zone change for Falls Creek (ZMA-2004-23).
- 2. This area along with all of phase 2 shall be submitted into the existing HOA scheme.
- 3. Width of rear access street serving as primary access to units in buildings 33 and 34 be a minimum of 26' width or minimum width approved by Georgetown Fire Department for fire protection.
- 4. A 25' front setback shall be provided between front facing units, this can be reduced to 15' feet if a front facing porch, a minimum of 6' in depth is provided for each unit.
- 5. Minimum depth of parking pads be 18' if being used to count towards off-street parking requirement. Otherwise, a stand-alone off-street parking area for ten spaces be provided to serve as spillover parking for these units.
- 6. Open space areas shall be owned and maintained by the HOA and be open and accessible to all residents of the subdivision.
- 7. All previous architectural standards for Falls Creek shall apply to all phases.



- 8. The maximum number of dwelling units in the remaining area of phase II shall not exceed the number of units previously approved in the 2005 Master Plan. That plan approved 52 dwelling units.
- 9. A Final Subdivision Plat and/or Development Plan shall be submitted for review and approval of the Planning Commission staff prior to development.
- 10. Any revisions or amendments to approved Preliminary Plats and Plans must be reviewed and approved by the Planning Commission staff (minor) or by the Planning Commission (major).
- 11. All applicable requirements of the Zoning Ordinance and Subdivision & Development Regulations.
- 12. Prior to (as part of) the Final Plat approval, the applicant shall provide the Planning Commission staff (GIS Division) with a digital copy of the approved Plat.







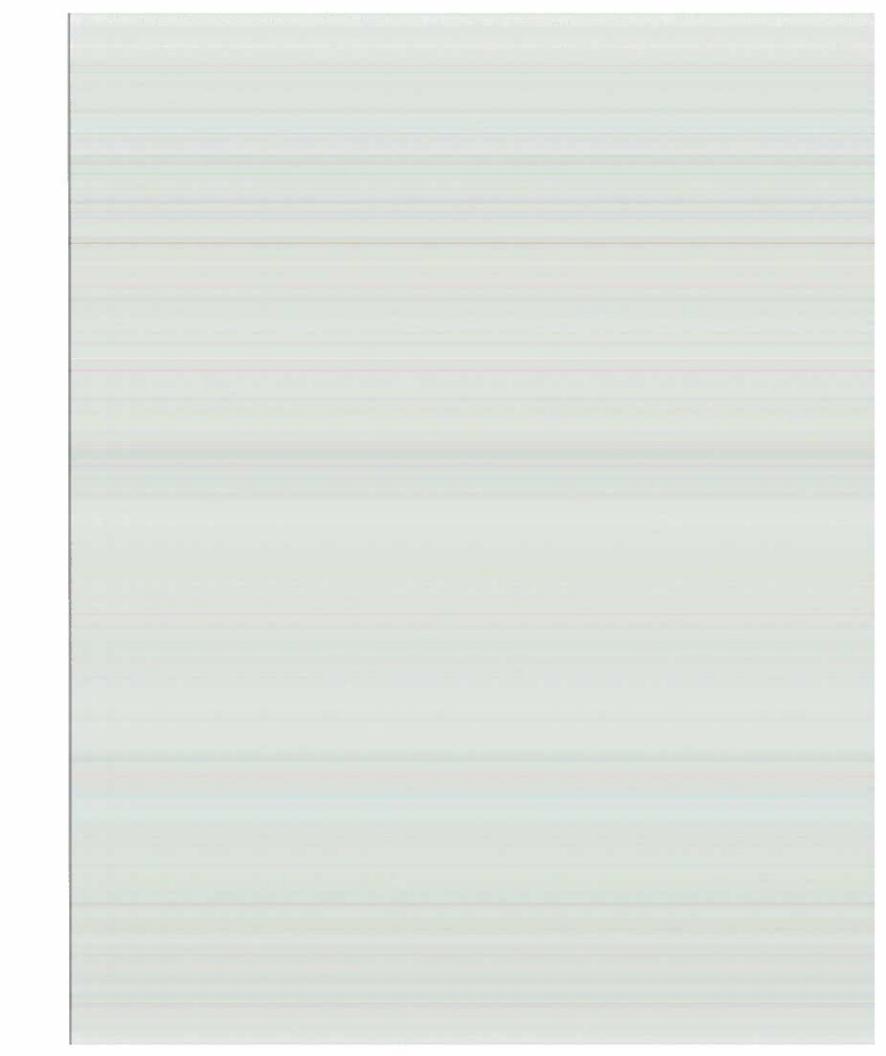
# Proposed Text Amendments to the Georgetown – Scott County Zoning Ordinance

-All proposed changes are highlighted in yellow.

#### 2.51.1

For the purpose of these regulations, four basic types of mobile homes development have been defined. They are: (1) mobile homes parks; (2) mobile home subdivisions; (3) mobile home camps (or trailer parks); and (4) a mobile home on a single lot and solid foundation. All such uses shall conform to all applicable provisions of KRS 219.120 through 219.250, as amended, all provisions of this ordinance, and all attached special conditions.

- A. Mobile Home Parks and Mobile Home Subdivisions: May be permitted as a conditional use only in R-2, and R-3 and B-2 districts. Mobile home camping areas may be permitted by conditional use in B-2 districts or as accessory uses in recreational areas. All mobile home parks shall be subject to the standards of development established in the Subdivision Regulations. A plat plan shall be submitted to the Enforcement Officer who shall review such plan to see that the following information at a minimum is shown:
  - 1. Name and address of applicant and/or owner.
  - 2. Name, location and size of Mobile Home Park.
  - 3. Approximate dimensions and locations of lots (also numbered), roads and pavement, easements, parks, community buildings, existing buildings to remain, and existing buildings within 200 feet of exterior property lines.
  - 4. Contour lines at an interval of 10 feet along with existing natural features.
  - 5. General location of all utilities and method of sewage disposal.
  - 6. Public or community areas.

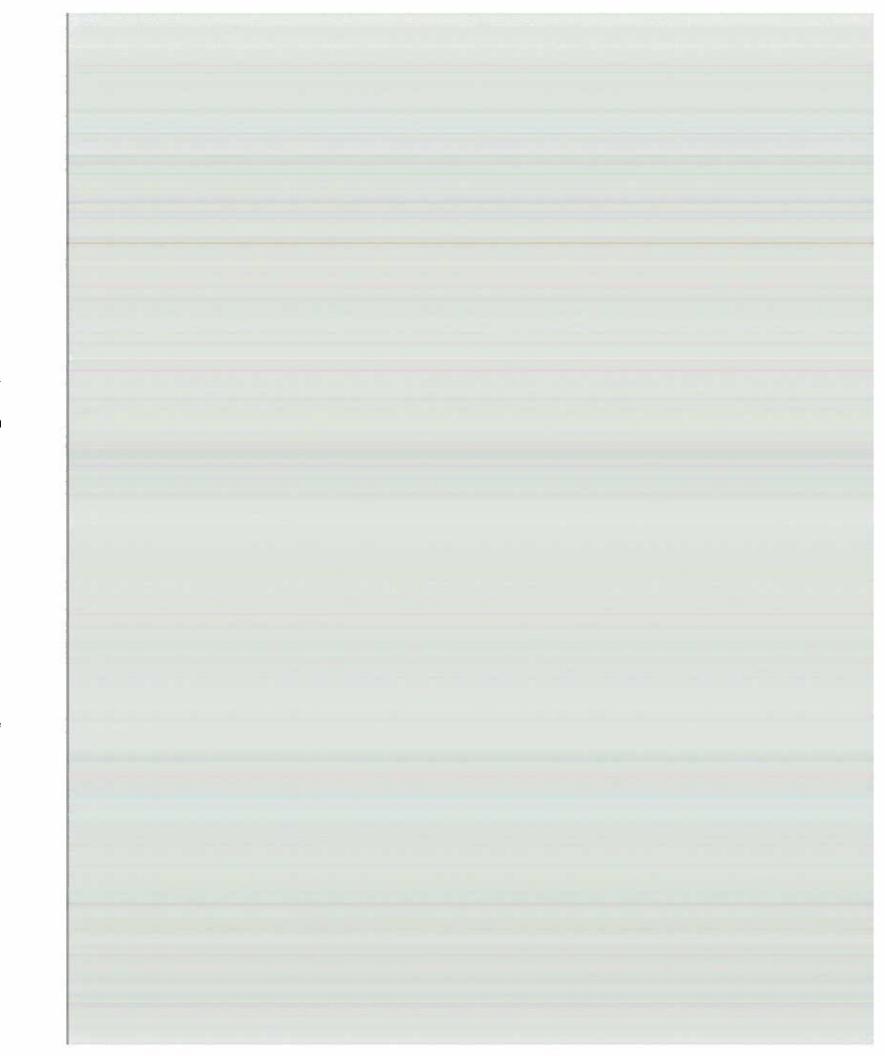


- 7. Large scale plan of at least one typical mobile home lot showing mobile home location, automobile parking space, minimum yard requirements, etc.
- 8. Location of planting for landscaping or buffer purposes when necessary.
- 9. Identification of abutting property owners.
- 10. Proposed street right-of-way and pavement type and widths along with curb gutter and sidewalk proposals.
- 11. Certificates from the County Health Officer.

When the Enforcement Officer has determined the application for mobile home parks or trailer camps complete, including payment of fees, the application is sent to the Board of Adjustment who shall proceed to consider the application in the same manner as set forth in Paragraph 2.33 and in KRS 100.217 through 100.263.

- B. In the case of Mobile Home Subdivision the applicant is expected to meet all of the requirements for preliminary plat approval in his initial application to the Board. Upon preliminary approval of the mobile home subdivision by the Board the application together with any conditions the Board might attach, the application is forwarded to the Planning Commission for Preliminary and Final Plat consideration. Both bodies must approve the application and act on all variances requested before any site preparation may begin.
- C. Mobile homes are permitted in Agricultural Districts and in Conservation Districts on the minimum lot size established for the district unless provisions of Article II, Section 2.1 (2) are applicable.
- D. Development Standards for Mobile Homes: The following standards and requirements are minimum standards for the development of mobile home facilities and may be increased at the option of the developer but may be decreased only by approved variances by the Board (and Planning Commission as in the case of subdivisions).

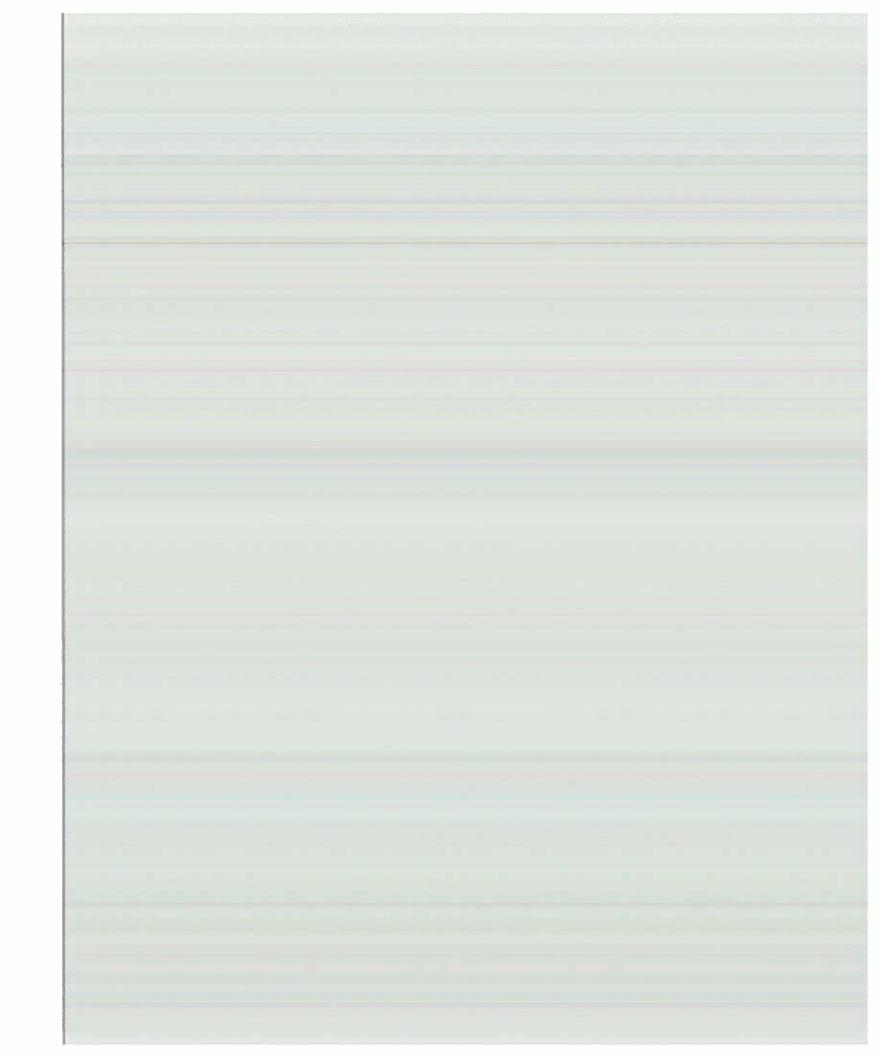
There are no minimum nor maximum numbers of mobile homes that may be permitted in an approved development, other than density requirements, special conditions that may be imposed by the Board (or Commission when subdividing), or self-imposed limitations that the developer presents. Development shall be in strict accordance with the plans approved by the Board or Commission, including any and all staged development.



 Mobile Home Parks and Mobile Home Subdivisions: All requirements of the Zoning District in which such use is proposed and KRS shall apply. \*

\*Note: This is in keeping with the philosophy that mobile homes should be regulated in the same manner as houses. Therefore, where permitted, mobile home parks, mobile home subdivisions and mobile homes on a single lot are subjected to the same regulations, subdivision and zoning, as single family houses.

- 2. Mobile Home Camps (or camping areas for trailers) are permitted as a conditional use only in-B-3-B-2 districts or as conditional accessory uses in major recreational areas. Due to the temporary or seasonal nature of this use, special development regulations are necessary. In addition to fulfilling the requirements of KRS 219.120-219.250 as a minimum, the following requirements are to be followed:
  - a. The same application, unless changes were granted, that is submitted to the Board of Adjustment, shall be submitted to the Department of Health for their consideration.
  - b. The minimum lot for each trailer is 3,000 square feet.
  - c. Adequate open space and recreation areas shall be provided in accessible locations.
  - d. Accessory commercial uses are permitted, but no closer than 100 feet from the nearest trailer or camping lot.
  - e. The layout and lot arrangement shall be such that provide maximum privacy was an obvious consideration. This may be achieved through landscaping, natural features, radial or alternative lot arrangements, etc.
  - f. The surface of the parking area shall be improved, either paved or (8") compacted gravel or as approved by the Board.
  - g. All roads shall be improved as approved by the Board.
  - h. All lots and streets shall be properly drained.
- E. Issuance of Building Permit: The Planning Commission or the Board of Adjustment, if delegated by the Planning Commission, may attach



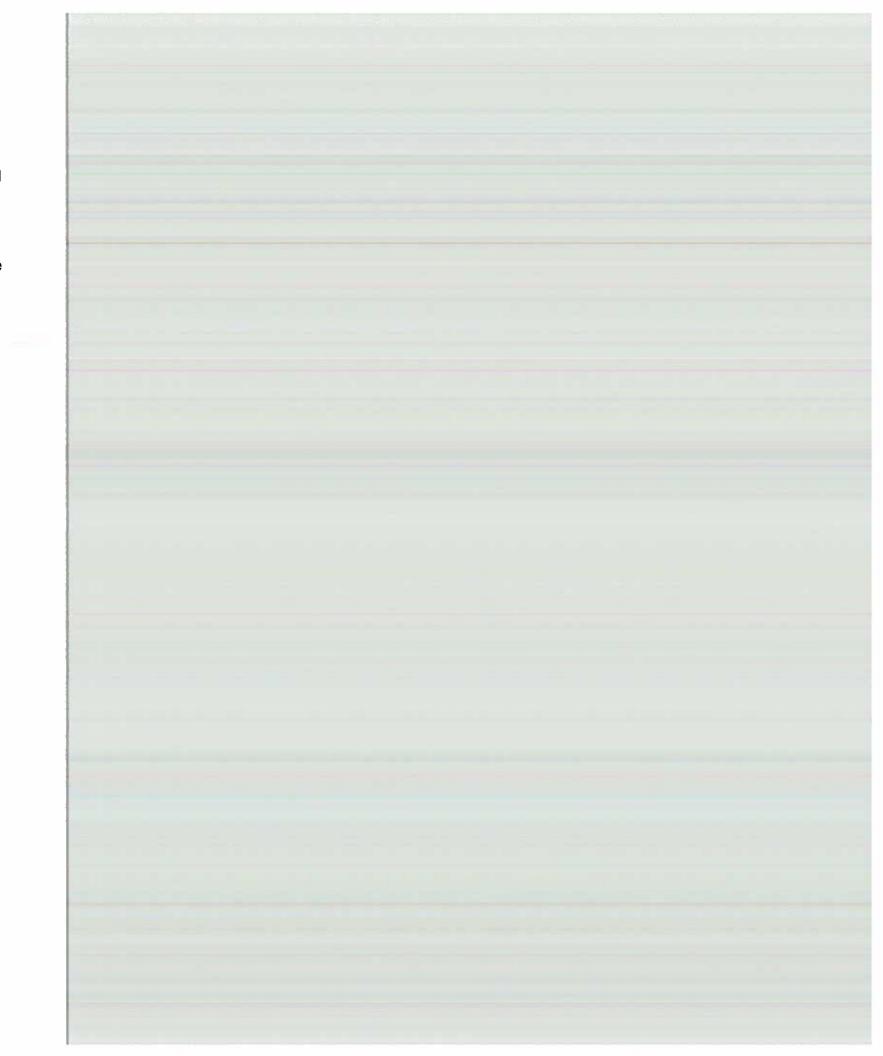
reasonable special conditions to its approval of a mobile home development and may direct the Enforcement Officer to issue a building permit. The Enforcement Officer shall not issue a building permit until he has received written authorization from the Planning Commission or Board of Adjustment, and the applicant shall not start construction until he has also obtained a valid construction permit from the State Department of Health as required by Kentucky Revised Statutes 219,150 KRS 219.

- F. Issuance of Certificate of Occupancy: The Enforcement Officer shall issue a certificate of occupancy only after he has determined that the mobile home development has been prepared according to all applicable regulations and special conditions. The applicant must also obtain a valid permit to operate from the State Department of Health as required by Kentucky Revised Statutes 219.130 KRS 219.
- G. Non-conforming mobile homes and mobile home parks: All mobile homes within the county which are non-conforming may continue in their present location as long as the mobile home is occupied by the present occupant. Should the present occupant move elsewhere, the right to maintain a substandard mobile home park shall terminate and the owners shall be required to move the mobile home.
- Mobile homes in agricultural and conservation districts: the following regulations shall be applicable in A-1 and C-1 districts.

Mobile homes may be permitted in Agricultural districts and in conservation districts on the lot sizes specified for farm dwellings.

#### 4.32 CONDITIONAL USES IN R-1B, R-1C DISTRICTS

- A. Home occupations.
- B. Funeral Homes.
- C. Professional offices.
- D. Singular mobile homes on a solid foundation and underpinned in R-1C districts only. This section intentionally left blank.
- E. Type II licensed day care facilities (amendment dated 8/20/85)
- F. Bed & Breakfast as defined in Section 2.1 above and limited to those properties with direct access to arterial roads as defined by the Transportation Element of the Comprehensive Plan W. Main Street (extending to Kentucky Avenue) and S. Broadway (extending to Hiawatha



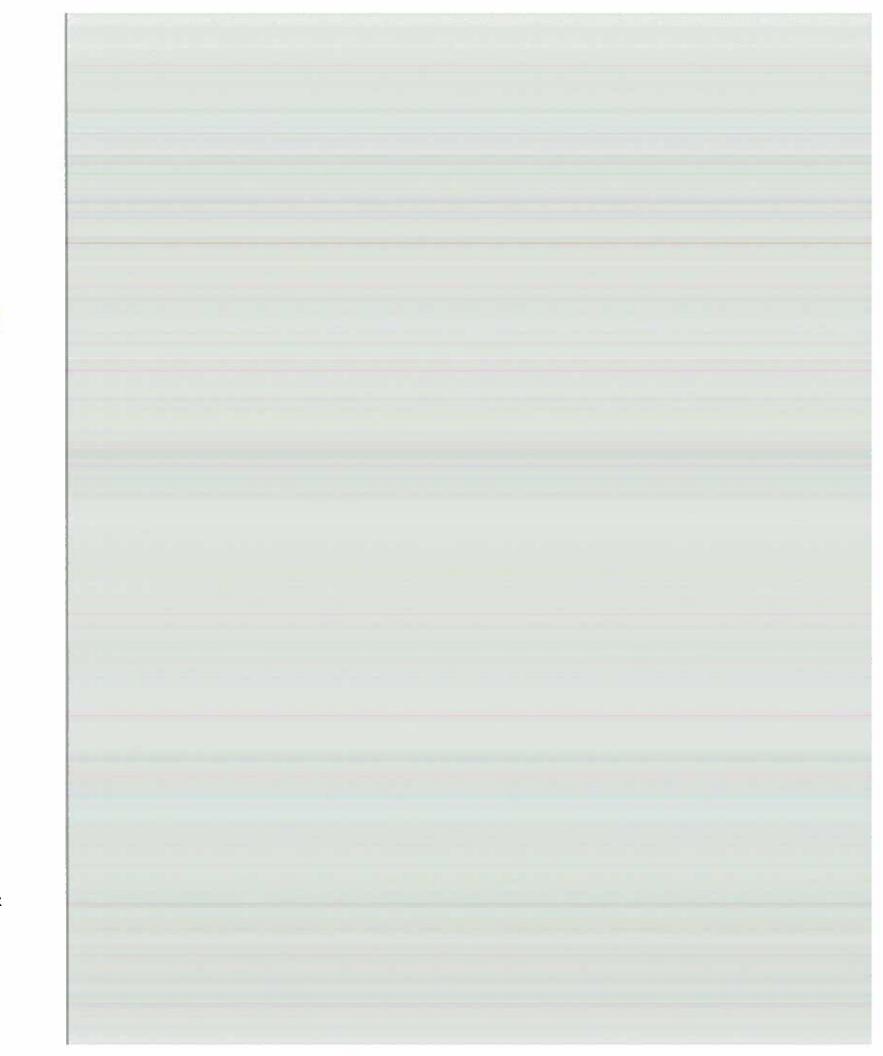
Trail). Signage shall be limited as set forth in the Sign Ordinance located in Appendix C (amendment effected within the city limits of Georgetown, 10/16/2003, by Ordinance No. 2003-031).

#### 4.35 CONDITIONAL USES IN THE R-2 AND R-3 DISTRICTS

- A. Neighborhood commercial facilities as part of a planned development project. The procedure under Section 2.32-I shall be followed.
- B. Mobile home parks <u>and</u> mobile home subdivisions <del>and mobile homes on a single lot</del>.
- C. Licensed Type II day care facilities. (Amendment dated 1/15/85)
- D. Home Occupations, as defined in section 2.1, above.
- E. Professional Office consisting of a low traffic office providing services, rather than sales or production which would require deliveries, inventories and vehicles, other than automobiles. To satisfy the requirement of low traffic, an office must have limited staff, including the professional(s) and a limited number of clients during the course of an average work day. The Board of Adjustment may require any reasonable documentation demonstrating the absence of moderate to heavy traffic. (Sections 4.35 D and E, Amendment dated 1/26/88)
- F. Bed and Breakfast as defined in Section 2.1 above. (Section 4.35 F added 5/2/91)
- G. Assisted Living Facilities (Section 4.35 G added 9/3/98)

#### 4.422 CONDITIONAL USES

- Non-retail commercial
- B. Outdoor storage and processing.
- C. Warehouses.
- D. Signs identifying the commercial activity on the same premises, billboards, etc. Only one sign on the premises may be detached from the principal building. Such free-standing sign shall be at least five feet from side lot lines. No portion of any sign shall extend



- beyond any lot line. Flashing or changing lights which might be confused with traffic control lights are not permitted.
- E. Planned development project for commercial use only. The procedure under Section 2.32 shall be followed.
- F. Mobile home parks, trailer camps and mobile home subdivisions.

